

Digitalized Format for Self Appraisal Report Year of Appraisal 2005-2006

Profile of the Teacher Education Institution

1. **Name of the institution** : **PATRONAGE INSTITUTE OF PROFESSIONAL STUDIES**
2. **Address for communication**
Plot No-38, Knowledge Park-3, Greater Noida, (U.P)
3. **Phone No. (with STD Code)** : 0120-6524033/6524034
4. **Fax No.** :
5. **E-mail** : patronage_college@rediffmail.com
6. **Date of establishment of the institution:** July 01, 2004
7. **Course(s) offered** :

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
Bachelor of Education	Secondary	One Year	2004	100

8. **Name of the University/Examining Body to which the institution is affiliated :**
Ch. Charan Singh University, Meerut
9. **Number and date of the order of the Regional Committee granting recognition/Permission (course wise)** : F-NRC/NCTE/F-3/UP-1375/
/2003/411, dated 13-04-2004
10. **Mode of selection of candidates** :
- 11.

	Yes	No
(a) Centralised test at the state level	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) Test conducted by the university	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- (c) Test conducted by the institution

	√
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- (d) Test conducted by an independent agency

	√
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- (e) Based on marks obtained in the qualifying examination

	√
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- (f) By the management

	√
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12. Criteria for admission :

- | | Yes | No | | |
|--|---|----|---|---|
| (a) As per NCTE norms | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | |
| √ | | | | |
| | | | | |
| (b) Norms superior to NCTE | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ |
| | | | | |
| √ | | | | |
| (c) In relaxation of NCTE norms with respect to minimum percentage of marks | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ |
| | | | | |
| √ | | | | |
| (d) In relaxation of NCTE norms with respect to qualifying course | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ |
| | | | | |
| √ | | | | |
| (e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ |
| | | | | |
| √ | | | | |
| (f) In relaxation of professional experience | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ |
| | | | | |
| √ | | | | |
| (g) In relaxation of professional experience and performance in qualifying course | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px;"></td></tr></table> | | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">√</td></tr></table> | √ |
| | | | | |
| √ | | | | |

13. Academic calendar of the outgoing academic session

- | | | | | | | | |
|--|--|---|---|---|---|---|---|
| | D D M M Y Y | | | | | | |
| (a) Start of admission | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">1</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">4</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">5</td></tr></table> | 0 | 1 | 0 | 4 | 0 | 5 |
| 0 | 1 | 0 | 4 | 0 | 5 | | |
| | D D M M Y Y | | | | | | |
| (b) Closure of admission | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">3</td><td style="width: 15px; height: 15px; text-align: center;">1</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">8</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">5</td></tr></table> | 3 | 1 | 0 | 8 | 0 | 5 |
| 3 | 1 | 0 | 8 | 0 | 5 | | |
| | D D M M Y Y | | | | | | |
| (c) Start of teaching | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">1</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">8</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">5</td></tr></table> | 0 | 1 | 0 | 8 | 0 | 5 |
| 0 | 1 | 0 | 8 | 0 | 5 | | |
| | D D M M Y Y | | | | | | |
| (d) Last teaching day | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">3</td><td style="width: 15px; height: 15px; text-align: center;">1</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">3</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">6</td></tr></table> | 3 | 1 | 0 | 3 | 0 | 6 |
| 3 | 1 | 0 | 3 | 0 | 6 | | |
| (e) Number of teaching days | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">2</td><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">0</td></tr></table> | 2 | 0 | 0 | | | |
| 2 | 0 | 0 | | | | | |
| (f) Number of days of vacation/break during the academic session
<i>01-04-06 to 15-05-2006 (Preparatory Holidays)</i> | <table border="1" style="display: inline-table;"><tr><td style="width: 15px; height: 15px; text-align: center;">0</td><td style="width: 15px; height: 15px; text-align: center;">4</td><td style="width: 15px; height: 15px; text-align: center;">5</td></tr></table> | 0 | 4 | 5 | | | |
| 0 | 4 | 5 | | | | | |

14. Practice Teaching at School

- (a) Total number of practicing teaching days

3	0
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- (b) Minimum number of practice teaching lessons given by each student

2	0
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15. Pre-practice teaching at the institution

- (a) Number of pre-practice teaching days (simulated/micro-teaching/any other)

1	0
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- (b) Minimum number of pre-practice teaching lessons given by each student

0	5
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- (c) Total number of demonstration lessons held(two per subject)

1	2
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16. Examinations

- (a) Number of sessional tests held for each paper

02

- (b) Number of assignments for each paper

0	2
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- (c) Date of commencement of annual examination

D	D	M	M	Y	Y
3	0	0	5	0	7
- (d) Date of declaration of result

D	D	M	M	Y	Y
2	8	0	8	0	7
- (e) Date of submission of dissertation (Post-graduate course)

D	D	M	M	Y	Y

17. Scheme of examination

- | | Yes | No | | |
|--|--|----|--|---|
| (a) External examination only | <table border="1" style="width: 100%;"><tr><td></td></tr></table> | | <table border="1" style="width: 100%;"><tr><td>√</td></tr></table> | √ |
| | | | | |
| √ | | | | |
| (b) Internal and external examinations | <table border="1" style="width: 100%;"><tr><td>√</td></tr></table> | √ | <table border="1" style="width: 100%;"><tr><td></td></tr></table> | |
| √ | | | | |
| | | | | |
| (c) Internal examination only | <table border="1" style="width: 100%;"><tr><td></td></tr></table> | | <table border="1" style="width: 100%;"><tr><td>√</td></tr></table> | √ |
| | | | | |
| √ | | | | |

18. Student support and progression

- (a) Number of students who appeared in the final examination

1	0	0
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- (b) Number of students who passed in the examination

1	0	0
---	---	---
- (c) Number of students who failed in the examination

0	0	0
---	---	---
- (d) Number of students who joined higher studies

0	1	8
---	---	---
- (e) Number of students who took up teaching employment

0	7	8
---	---	---
- (f) Number of students who secured employment through the institution

0	1	0
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19. Teaching Resources

	Yes	No
(a) Principal/Head of the Department is in position	√	
(b) Number of teachers employed on full-time basis	0	8
(c) Number of teachers employed on part-time basis	0	2
(d) Number of Guest lecturers engaged	N	A
(e) Number of teachers on regular scale of pay	0	8
(f) Number of teachers on consolidated remuneration	0	0
(g) Number of teachers with qualifications as per NCTE norms	0	8
(h) Number of teachers yet to qualify NET/SLET	0	0
(i) Number of teachers yet to obtain post-graduate degree in education	0	0
(j) Number of teachers without school experience	0	0

20. Professional Development of Teachers

(a) Number of teachers who attended in-service courses during the preceding year	0	0	
(b) Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	0	0	
(c) Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	0	0	
(d) Number of teachers enrolled in Ph.D. programme	0	2	
(e) Number of teachers who participated in seminars/conferences/workshops	0	6	
(f) Number of papers published by the teachers	0	0	0
(g) Number of teachers who received professional recognition/ awards	0	1	

21. **Land and Building : Patronage Welfare & Educational Society owns an Institutional piece of land allotted by Greater Noida Industrial Development Authority, measuring 17941.78 Sq.Mtrs.**

	Yes	No
(a) Institution functions from its own building	√	
(b) Institution functions from a rented building		√
(c) Institution building is under construction		√
<i>As per site plans and maps approved by Greater Noida Authority</i>		
(d) Institution building is shared for running another course(s)		√
(e) Title of the land is on free-hold ownership basis		√
(f) Title of the land is on long-lease as per law from Greater Noida Industrial Development Authority, U.P	√	

22. **Educational Technology**

(a) Number of computers with supporting accessories	3	0	
	Yes	No	
(b) Access to Internet	√		
(c) Number of hands - on experience hours provided to each student per week	0	1	
(d) Number of education related CD-ROMs available	0	0	1
(e) Number of education related video-cassettes available		1	6
(f) Number of education related audio-cassettes available	0	1	0
	Yes	No	
(g) Website of the institution	√		
(h) Availability of LCD projector	√		
(i) Availability of OHP	√		
(j) Availability of TV	√		
(k) Availability of VCR	√		
(l) Availability of public-address system	√		

23. Library resources

- (a) Number of books in the library

	6	0	0	0
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- (b) Number of books added to the library during the preceding year

2	2	9	9
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- (c) Total Number of educational journals/periodicals being subscribed

	1	5
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- (d) Number of encyclopaedia available in the library

	0	6
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- (e) Number of books available in the reference section of the library

	8	0	0
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- (f) Total seating capacity in the library

	1	0	0
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23. Sports and Physical Education Resources

- | Institution has | Yes | No | | | | |
|---|--|----|--|--|---|--|
| (a) Playground (football/hockey etc.) Lawn Tennis/Badminton | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | |
| √ | | | | | | |
| | | | | | | |
| (b) Playground (football/hockey etc.) of another institution on sharing basis | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | |
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| (c) Gymnasium/Multipurpose hall | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | |
| √ | | | | | | |
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| (d) Facilities for gymnasium | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | |
| √ | | | | | | |
| | | | | | | |
| (e) Facilities for athletics | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | |
| √ | | | | | | |
| | | | | | | |
| (f) Facilities for Health Education | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | |
| √ | | | | | | |
| | | | | | | |
| (g) Facilities for Anatomy Lab | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | |
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| √ | | | | | | |
| (h) Facilities for Physiology Lab | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | |
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| √ | | | | | | |

Organisation and Management

- | 24. Institution is | Yes | No | | | | |
|----------------------|--|----|--|--|---|--|
| (a) Government owned | <table border="1" style="display: inline-table;"><tr><td> </td><td> </td></tr></table> | | | <table border="1" style="display: inline-table;"><tr><td>√</td><td> </td></tr></table> | √ | |
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| √ | | | | | | |

- (a) Aided

	√
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- (b) Unaided

√	
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- (c) University Department

	√
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25. (a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is

1	3	9	0	0
---	---	---	---	---
- (b) Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is

1	3	9	0	0
---	---	---	---	---
- (c) Minimum consolidated remuneration paid to teachers is

1	5	0	0	0
---	---	---	---	---
- (d) Per lecture honorarium paid to guest lecturers is

5	0	0
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26. (a) Salaries are paid in cash

Yes	No
	√
- (b) Salaries are paid through account payee cheque

√	
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27. (a) Salaries are disbursed each month

Yes	No
√	
- (b) Teachers are paid salary for the vacation period

√	
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Expenditure and Receipts

28. (a) Salaries paid to teaching staff during the preceding financial year

	1	4	3	3	8	8	0
--	---	---	---	---	---	---	---
- (b) Salaries paid to non-teaching staff during the preceding financial year

	1	0	2	2	5	2	0
--	---	---	---	---	---	---	---
- (c) Amount spent on utilities during the preceding financial year

	1	1	0	5	0	0
--	---	---	---	---	---	---
- (d) Amount spent on purchase of books and journals for the library during the preceding financial year

	6	0	7	8	5	4
--	---	---	---	---	---	---
- (e) Amount spent on purchase of equipment during the preceding financial year

	8	0	0	3	2	7
--	---	---	---	---	---	---

- (f) Amount spent on purchase of furniture during the preceding financial year

	5	1	1	2	0	0
--	---	---	---	---	---	---
- (g) Amount spent on capital expenditure during the preceding financial year

6	7	7	5	4	2	1	1
---	---	---	---	---	---	---	---
- (h) Amount spent on contingencies during the preceding financial year

	5	3	3	5	0
--	---	---	---	---	---
- 29.** (a) Amount carried forward from the previous financial year

			2	7	6	9	2
--	--	--	---	---	---	---	---
- (b) Receipts from fees (tuition and all other fees) during the preceding financial year

	2	3	9	5	5	5	0
--	---	---	---	---	---	---	---
- (c) Receipts from donation during the preceding financial year

	5	6	0	0	0	0	0
--	---	---	---	---	---	---	---
- (d) Receipts from consultancies and extension programmes during the preceding financial year

--	--	--	--	--	--	--	--

 Not Applicable
- (e) Amount of grants received from the governments during the preceding financial year

--	--	--	--	--	--	--	--

 Not Applicable
- (f) Income from investments during the preceding financial year

--	--	--	--	--	--	--	--

 Not Applicable

- 30.** Excess of expenditure over income

Yes	No
	√
- Amount of excess expenditure over income.

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- 31.** The institutional accounts of the preceding financial year have been audited

√	
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Endowment fund and Reserve Fund

- 32.** (a) Amount of Endowment fund

	5	0	0	0	0	0	0
--	---	---	---	---	---	---	---
- (b) Amount of Reserve fund

	2	5	0	0	0	0	0
--	---	---	---	---	---	---	---
- (c) Endowment fund is maintained jointly with NCTE

Yes	No
√	

33. Resume of the institution

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.

(Signature of the Head of the Institution/Principal)

(Signature of the Manager/Secretary of the Society/Trust)

List of documents

1. Academic calendar of activities of the preceding session.
2. Copy of time-table of the preceding sessions.
3. Staff profile (Proforma-1)
4. List of practicing school
5. Details of fee structure (proforma2)
6. Details of salary disbursement (proforma 3)
7. Copies of FDRs towards maintenance of Endowment and Reserve funds
8. Receipt and Expenditure statement account for the preceding financial year with auditors certificate

Note : All the documents are to be signed by the Principal / Management.